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## Section Bylaws – Disciplinary

1. All TT&CC Section members must firstly be members of the Main Club, Timaru Town and Country Club Inc and abide by the Clubs Rules & Clubs Constitution.
2. Sections Associated to sporting body Associations must also abide by the Association Rules and Regulations including but not limited to any Codes of Conduct expected by those Associations.
3. Sections with no Associations may create Rules and Codes of Conduct specific to their Interests / needs, but must be ratified by the Clubs Executive Committee before adoption.
4. Any Section/s without codes of conduct may operate under the Timaru Town and Country Clubs Bylaws/Codes of Conduct.
5. No Section rule may directly conflict with any TT&CC Club Rules or any Common laws of the land.
6. All Section/s are responsible for the Health and Safety of their members during/while competing or taking part in a Section related activity.
7. All sections have full right of disciplinary action for the membership of their Sections only.
  - 7a. Investigate Complaints in a timely manner and be Unbiased/acting in good faith.
  - 7b. Right of reply observed & a support person present.
  - 7c. Notice of charges of misconduct & witness statement/s in writing.
  - 7d. The right to be heard in answer of charges/question complainant / witness/s.
  - 7e. Consider the fair right of appeal.
  - 7f. Notify Actions taken & outcome to the Clubs General Manager in writing.
8. Section Office holders are expected to act in a fair and reasonable manner when dealing with complaints and disciplinary related Issues.
9. The Clubs Executive Committee shall appoint an independent individual to observe all disciplinary action within sections to ensure the correct and fair processes are followed and adhered to. This person's role is to observe only and notify the General Manager that due process has been followed.
10. No disciplinary action imposed by a section on a section member can affect the Membership of the TT&CC in any way or form, unless imposed by the main clubs Executive Committee, as per the Disciplinary Bylaws of the Timaru Town and Country Club Inc.
11. The Executive Committee may not become embroiled in any disciplinary action related to the Code of Conduct of an individual/s related to non-club (non-TT&CC) Sporting / Special Interest activity.
12. Offences against the Timaru Town and Country Clubs Codes of Conduct/Rules/Bylaws/Club Constitution, once reported in writing, may be investigated/actioned in accordance with the Bylaws of the Timaru Town and Country Club Inc.
13. Any penalty/suspension/Cancellation imposed by the Clubs Executive Committee on any Club Member will include any and all Section/s that Member may belong to. If TT&CC Membership is suspended/cancelled, membership to any section/s or association/s is also suspended/Cancelled.
14. Any complaint of a possible offence committed relating to Liquor Laws, Health and Safety, Club Laws or laws in common must be received in writing addressed to the General Manager. The General Manager must investigate if there has been an offence and if so, refer it to the Disciplinary Committee to action in accordance with the Club current Bylaws.

Bylaw of July 2008 (Verbal) – Updated July 2021 (Written & Ratified by the TT&CC Executive Committee)

Updated & Ratified October 27 2021 – Signed \_\_\_\_\_ P Leggett - Club President

